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Delivery of Your Activation Key for the Keio ID (ID for Keio Single Sign-On System)

We are pleased to announce the launch of the Keio Single Sign-On System (keio.jp), a system that can be used by full-time teachers.

We are expanding our use of information systems in order to provide new services and functionality associated with education, research, management, social contribution, and the secure and speedy distribution of information at Keio University. In the past, various online information service systems for use by students and teachers were built, including the Online Course-registration System and the Keio Researchers Information System. However, to utilize these services, users had to use different user IDs (account name, login name, and so on) and passwords.

Keio.jp is intended to be the first step toward constructing an information infrastructure as part of an integrated IT environment, where users can utilize services in a more secure, speedy, and robust manner.

We would like to invite you to obtain an ID (Keio ID), which you can use to access various services offered through keio.jp. As we expect to deploy a variety of services on keio.jp, we would very much appreciate your obtaining a Keio ID. For details, please see the reverse side of this letter.

*Related article: Keio Trend: "Our efforts in constructing an information ID and security management system"

(March 2004 issue of "Open", Keio University's PR magazine)

Your Activation Key: ABCD-EFGH-1234-5678

- How to obtain a Keio ID

1. Visit the following site to activate your Keio ID account:

<https://activation.keio.jp/>

2. Enter the activation key printed after “Your Activation Key” on the reverse side of this letter, an account name of your choice, a password, and your birth date; and then click [OK].

3. When the Issuance Complete message is displayed by the system, your activation is complete.

*Your activation key is a string of characters that identifies you and acts as a password with which you can obtain your Keio ID.

*The activation key expires on March 31, 2006. Please note that after this date, your activation key must be reissued.

*Please store this notice in a safe place.

*When you leave Keio University, your Keio ID might become invalid. In that case, you will not be able to use the services on the system. For more details, contact us using the contact info given below.

- Services available with your Keio ID

You can access services that require the Keio ID for authentication on the home page of keio.jp (<https://login.keio.jp/koid/start.do>). Currently, the following services are available:

- Corporate bulletin board

You can view various notices and messages from the administrative section.

- Keio mail

This is a new email system that you can access from a web browser or mobile phone.

*You can use your Keio ID as your email account.

*A Keio email account will be provided as a new email address. You can also continue using your existing email addresses.

- Education Support System (trial operation is scheduled to start in November)

This is a system for distributing course materials to students, operating a bulletin board for each course, and accepting student essays and term papers.

- Rental Status Check Service (operated by the Media Center: scheduled to start in December)

You can check the status of the books you have borrowed from the Media Center.

- Registration of Research Achievements Database (operated by the Office of Research Administration: scheduled to start in November)

You can register data in the Research Achievements Database using your Keio ID.

- Contact info

Manual pages: <http://manual.keio.jp/>

Contact office: ITC Head Office or local ITC office

Email: help@keio.jp

*If you forget your password, you will be asked to present your ID card to verify your identity at the contact office. We appreciate your understanding and cooperation.